

Remote Learning Enrichment Program Attestation Form for Municipalities



On August 28, 2020, Governor Baker issued Executive Order Number 49 which provides three ways for communities to expand safe, in-person supervision, providing supplemental care options for families with children enrolled in hybrid or remote learning. One of these allows the Department of Early Education and Care (EEC) to establish a new category of license exemption, Remote Learning Enrichment Programs, which may be issued to entities that are approved by municipal authorities (“Municipal Approving Authority”).

This Attestation Form is required as part of the program’s application to be a Remote Learning Enrichment Program, and it represents the Municipal Approving Authority’s attestation that the applying program meets the eligibility and health and safety requirements to be considered for exemption by EEC.

Name of Remote Learning Enrichment Program: _____

Name of Municipal Approving Authority: _____

Municipal Approving Authority Contact Name: _____

Municipal Approving Authority Contact Email: _____

Municipal Approving Authority Contact Phone: _____

Please read each attestation carefully. Check the box to the left to confirm that the Municipal Approving Authority agrees to and is able to comply with the requirements and conditions described in each attestation below.

If Remote Learning Enrichment Program will operate in a facility, this Municipal Approving Authority has verified that the program attests that it will maintain a ratio of no less than 1:13 staff members to children, including a maximum group size of 26, as defined in early childhood program guidance, if physical distance requirements can be maintained.

If Remote Learning Enrichment Program will operate in a residence, this Municipal Approving Authority has verified that the program attests that it will maintain a ratio of no less than 1:8 staff members to children, including a maximum group size of 8 children, as defined in early childhood program guidance, if physical distance requirement can be maintained.

This Municipal Approving Authority has confirmed that all staff members, volunteers, and other adults have completed a background record check consisting of a Criminal Offender Record Information (CORI) check and Sex Offender Registry Information (SORI) check, and been found suitable, before the submission of this document and before they are permitted to be around children. This Municipal Approving Authority will ensure any new staff members, volunteers, and other adults will complete a background record check before they are permitted to be around children.

This Municipal Approving Authority has confirmed that all staff members, volunteers, and other adults have completed and signed an attestation form stating that the individual has never had a Department of Children and Families (DCF) supported finding of abuse or neglect in a DCF Report pursuant to M.G.L. c. 119 § 51B, also known as a 51B Report, before the submission of this document and before they are permitted to be around children. This Municipal Approving Authority will ensure any new staff members, volunteers, and other adults will complete and sign the DCF attestation form before they are permitted to be around children.

This Municipal Approving Authority has completed an in-person or virtual site visit to the facility in which the

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Remote Learning Enrichment Program will operate to confirm suitability for children participating in remote learning.

- If Remote Learning Enrichment Program will operate in a facility, this Municipal Approving Authority has confirmed evidence that the facility has up-to-date fire, lead paint, and applicable building inspections.
- If the Remote Learning Enrichment Program will operate in a residence, this Municipal Approving Authority has confirmed evidence that the home has working smoke detectors located throughout the home and on all floor levels and at least two separate exits to the outside.
- This Municipal Approving Authority has confirmed that the Remote Learning Enrichment Program attests that it will only care for children who are enrolled in a public or private school, or who are receiving education in a program approved by the local education authority.
- This Municipal Approving Authority has confirmed that the Remote Learning Enrichment Program attests that it will only care for children who are of minimum school age, which is defined as enrolled in kindergarten or at least of sufficient age to enter first grade the following year, or children not more than 14 years of age (or not more than 16 years of age if they have special needs).
- This Municipal Approving Authority has developed a plan for ongoing monitoring of the Remote Learning Enrichment Program and communicated the plan clearly to the program.
- This Municipal Approving Authority has received a Self-Attestation from the Remote Learning Enrichment Program that it will follow either DESE or EEC health and safety guidance, including masking, physical distancing, and hand hygiene requirements (please see template on EEC web site).
- This Municipal Approving Authority will be responsible for monitoring to ensure that program activities do not exceed the scope of the Remote Learning Enrichment Program exemption criteria.
- This Municipal Approving Authority agrees to notify EEC of any non-compliance with those minimum requirements for operation or activities exceeding that scope within 48 hours.
- I understand that by signing below, I confirm that I am duly authorized to act as the official agent of _____. I verify that each of the foregoing attestations are true and correct to the best of my information and belief. I further understand that if any of the foregoing attestations is incorrect or no longer becomes true, it may result in the immediate closure of the Remote Learning Enrichment Program listed above, or other action deemed necessary, in its discretion, by EEC.

Signature: _____ Date: _____

Title:

ACCEPTED BY THE DEPARTMENT OF EARLY EDUCATION AND CARE

Signature: _____ Date: _____

Title: